

12. Provision of Anti-Leprosy Drugs

Identification of suspected cases of leprosy are referred for diagnosis at the accredited skin clinics or hospitals and subsequently given treatment at our Municipal Health Office.

Office or Division:	Municipal Health Office			
Classification:	Complex			
Type of Transaction:	G2C – Government to Citizen			
Who may Avail:	All citizens of Tanza			
CHECKLIST OF REQUIREMENT/S			WHERE TO SECURE	
WAH Form (Baseline Data Form) (1 Original or Photocopy)			Information	
Referral from private skin clinics or hospitals (1 original)			Nurse	
Result of slit-smear test (<i>if available</i>) (1 original)			Laboratory	
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Seek medical consultation on skin disease and secure WAH form	1. Give WAH forms and provide instruction to fill up forms	None	5 Minutes	<i>Triage on duty</i> Mun. Health Office
2. Submit accomplished WAH forms to Record Section	2. Review submitted WAH form and encode	None	5 Minutes	<i>Office Staff</i> Record Section Mun. Health Office
3. Proceed to Vital Sign section	3. Initial interview on chief complaint for data gathering, determine vital signs	None	10 Minutes	<i>Nurse on Duty</i> Consultation Section Mun. Health Office
4. Proceed to general consultation area for Initial assessment of nurse	4. If leprosy suspect, refer to the physician 4.1 for further evaluation refer to slit smear for confirmation (laboratory section)	None	15 Minutes	<i>Nurse Coordinator</i> Consultation Section Mun. Health Office

5. Proceed to doctor's room for medical assessment <i>with copy of result of slit smear test</i>	5. For final assessment and advice proper management and prescribe meds	None	15 Minutes	<i>Medical Officer /Doctor on Duty</i> Mun. Health Officer
6. Go back to nurse coordinator for enrollment and treatment	6. Enrollment to multi-drug therapy for confirmed cases -Counseling on leprosy control And treatment.	None	15 Minutes	<i>Nurse Coordinator</i> Mun. Health Office
7. Get a schedule on follow-up and check-up.	7. Advise the patient on the scheduled follow up check-up	None	2 minutes	<i>Nurse Coordinator</i> Mun. Health Office
TOTAL:		None	1 Hour and 7 Minutes	