

17. Provision of HIV /AIDS Counselling and Testing

Voluntary counselling and testing are offered to all pregnant, TB patients, population at risk or any person who wishes to be tested, confidentiality and privacy are strictly implemented.

Office or Division:	Municipal Health Office			
Classification:	Complex			
Type of Transaction:	G2C – Government to Citizen			
Who may Avail:	Residents of Tanza			
CHECKLIST OF REQUIREMENT/S		WHERE TO SECURE		
WAH Information and Consent Form		Mun. Health Office		
Informed Consent for HIV Testing form		Mun. Health Office		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Accomplish the WAH information sheet and sign the consent form for new patient	1. Instruct the patient on how to properly fill up the form -Vital Signs determination (BP,Temp, Pulse RR and Weight}	None	5 Minutes	<i>HIV Counselors:</i> <i>Doctors and Nurses</i> Mun. Health Office
2. Proceed to Designated counseling room	2. One on one at the Social Hygiene Clinic for counseling & possible testing 2.1 Secure the Informed Consent for HIV Testing	None	30 Minutes	HIV Counselors on duty Mun. Health Office
3. Proceed to the Social Hygiene laboratory	3. Assist for actual screening	None	10 Minutes	<i>Medical Tech.</i> Mun. Health Office
4. Back to the counseling room	4. Provide post counseling, -if result is reactive, we will facilitate proper referral to DOH SCCL for confirmatory testing and advise for follow-ups - if non-reactive result, the patient will be sent home	None	15 Minutes	<i>HIV Counselor</i> <i>On Duty</i> Mun. Health Office
TOTAL:		None	1 Hour	