

11. Technical Assistance on Crops, Livestock, and Fish Production

The assigned agriculturist in the agricultural and coastal barangays conducts farm and home visits to respond to client's queries and requests, and to provide latest information and technology regarding crops, livestock, and fish production.

Office/ Division:	Municipal Agriculture Office			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	All Rice and Vegetable Farmers, Fisherfolks, Livestock and Poultry Raisers, and Fish Farmers, Interested Individuals			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
None		None		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1. Approach the agriculturist assigned in the barangay or officer-of-the-day	1. Attend to the client's need/s or request/s	None	5 Minutes	<i>Agriculturist/Officer-Of-The-Day</i> Municipal Agriculture Office
2. Sign on the logbook	2. Assist the client in filling out the logbook	None	2 Minutes	<i>Agriculturist/Officer-Of-The-Day</i> Municipal Agriculture Office
3. Get the needed information, advice and confirmation of assistance needed from the agriculturist or officer-of-the-day	3. Give advice and assistance that the client needs	None	15 Minutes	<i>Agriculturist/Officer-Of-The-Day</i> Municipal Agriculture Office
TOTAL:		None	22 Minutes	