

1. Ambulance Emergency Assistance

This office provides assistance to the constituents who need to bring their patient/s in the hospital or to any health providing institution.

Office/Division:	Municipal Disaster Risk Reduction & Management Office			
Classification:	Simple			
Type of Transaction:	G2C – Government to Citizen			
Who may avail:	All			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Registration in logbook Vaccination Card Swab Test Result as needed		MDRRM Office		
CLIENT STEPS	AGENCY ACTION	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
1.Fill-up/Scan/Register on contact tracing app (StaysafePH) before entering MDRRMO Building	1.Ask the client to register/scan/fill-up the contact tracing QR Code if needed	None	5 Minutes	MDRRM Office
2. Go to MDRRM Office, Ambulance Scheduler	2.Ask the client for their vaccination card. 2.1 Ask the client of his/her purpose of appearing in the office. 2.2 The scheduler will ask the client, when is the schedule, time and the hospital of choice 2.3 If there is an available slot, the scheduler will ask the client for the details of the patient and will be written on the Ambulance Schedule Form. 2.4 A copy of the form will be given to the client	None	5 Minutes	<i>Ambulance Scheduler</i> MDRRM Office

	2.5 The scheduler will discuss about the protocol			
3. Wait for the assigned ambulance driver	3. On the day of their schedule, the Rescuer on Duty (R.O.D.) will assign the driver who will fetch and deliver the patient to the hospital	None	2 Minutes	<i>Rescuer on Duty (R.O.D)</i>
4. Ambulance Travel	4. Transport the patient to the hospital / health facility	None	1 to 3 Hours	<i>Ambulance Driver</i>
TOTAL:		None	3 Hours & 12 Minutes	